# Kunming University Documents

Kunming University Education Department [2020] No.27

## Notice of Kunming University on the Issuance of the " Evaluation Measures for Course Objective Achievement (Trial) "

To all relevant departments ofthe school:

The "Evaluation Measures for the Achievement of Curriculum Objectives at Kunming University (Trial)" have been reviewed and approved at the 10th Presidium Meeting of the University President's Office in 2020; these measures are hereby issued to you for implementation.

Kunming University

October 17,2020

Kunming University Curriculum Goal Achievement Evaluation Method (Trial Implementation)

**Article 1**: These Measures are hereby formulated to ensure the achievement of course objectives as specified in the curriculum syllabus, standardize the evaluation of course objective attainment, and align with the requirements for professional accreditation at all levels and types.

**Article 2**: Purpose of the Evaluation of Course Objective Achievement

（1） Professionals can promptly assess how well course objectives, teaching objectives, instructional components, teaching methods, and evaluation methods align with students' knowledge structure and comprehension abilities;

（2） Identify objectives where the achievement of course goals is suboptimal, determine their underlying causes, and propose improvement suggestions for use in the next round of course teaching;

（3） Provides a basis for revising the teaching syllabus. **Article 3** Basis for Evaluating the Achievement of Course Objectives

（1） Course objectives as specified in the course syllabus;

（2） The course objectives outlined in the curriculum syllabus provide support for the graduation requirement indicators;

（3） The method for calculating the degree of achievement of course objectives as specified in the course syllabus;

（4） Quantitative assessment materials for the course;

（5） Student evaluation materials for the course upon completion;

（6） Other materials that reflect the achievement of the course objectives.

**Article 4** Evaluation Cycle

Evaluation Period: Evaluation will commence immediately after the course assessment is completed.

Report submission deadline: At the end of the semester following the conclusion of the course; submit the Course Objectives Achievement Analysis and Evaluation Report.

**Article 5** Evaluation Method

（1） For assessment, one of the quantitative or non-quantitative methods may be selected, or a combination of both may be employed; the choice of assessment method shall be determined based on the nature of the course.

（2） Quantitative evaluation is a direct assessment of the extent to which course objectives are met and is particularly suitable for courses that possess quantitative assessment data. Based on clearly quantifiable data, the course objective attainment value can be calculated; for course sub-objectives with low attainment values, the reasons behind these low attainment levels should be analyzed by referencing the course objectives, achievement pathways, and methods outlined in the curriculum syllabus, thereby providing recommendations for improvement in the next teaching cycle;

（3） Non-quantitative evaluation is an indirect method for assessing the achievement of course objectives and is particularly suitable for courses that only possess non-quantitative assessment data. Teachers can pre-design non-quantitative evaluation criteria that reflect the degree of achievement based on the course objectives, and then conduct evaluations according to these criteria. At the conclusion of the course, the teacher performs a quantitative analysis of the evaluation results;

（4） For evaluation methods for other types of achievement assessment materials designed by teachers themselves, refer to the principles outlined above.

**Article 6** Evaluators and Responsible Persons

（1） Reviewer: Course Instructor;

（2） Responsible Person: Program Lead.

**Article 7** Evaluation Process

（1） At the beginning of each course, the instructor shall inform students of the course syllabus content, clearly outlining the course's teaching objectives, instructional content, teaching methods, and assessment methods, thereby ensuring that students have clear goals throughout their learning process and guaranteeing the achievement of the course objectives;

（2） During the course teaching process, instructors may employ flexible and diverse instructional organization methods to ensure the achievement of course objectives, while also being able to make fine-tuning adjustments to the teaching approach based on the actual learning circumstances of the students;

（3） At the conclusion of the course, the instructor will conduct a comprehensive assessment of the students in accordance with the syllabus requirements.

The performance evaluation;

(4) Upon completion of the course, the instructor shall analyze and organize the data pertaining to the achievement of the course objectives; for quantitative data, the instructor shall calculate the degree of objective attainment based on the assessment methodology specified in the course syllabus, and complete an analysis and evaluation of the attainment status; for non-quantitative data, the instructor shall analyze the extent to which the course objectives have been achieved according to the designed evaluation method;

(5) The course instructor shall complete the Course Objective Achievement Analysis and Evaluation Report;

(6) The program coordinator reviews the course objective attainment analysis and evaluation report;

(7) All materials related to course objective evaluation (including quantitative and non- quantitative grades, exam papers, etc.) shall be archived and retained by the Departmental Teaching Research Office (or the College's Teaching Management Office); the Course Objective Achievement Analysis Report shall be retained by the Departmental Teaching Research Office.

**Article 8** Utilization of Evaluation Results

(1) The course instructors shall carefully review the course objective attainment analysis and evaluation report from the previous teaching cycle, and based on the recommendations therein, design new instructional methods for the current semester;

(2) If the recommendations for curriculum objective analysis include suggestions pertaining to areas outside the curriculum, the program head shall submit the issue to the college leadership responsible for teaching affairs, who will address it in the next teaching cycle.

**Article 9** These Measures shall come into force as of the date of their publication, and the Academic Affairs Office shall be responsible for their interpretation.

Attachment: 1. Curriculum Syllabus Drafting Template for Kunming University

2. Kunming University Course Teaching Plan Template

3. Kunming University Curriculum Goal Achievement Evaluation Form

Kunming University Office Issued on October 19,2020